ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall

Reminders:

1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
2.0 All information must be provided accurately.
3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or
7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of
8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with ***Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25,*** *the APP-CSE for FY 2022 must be submitted on or before* ***31 August 2021.***

Department/Bureau/Office: Department of Education SDO City Division of Malolos
Region: III-Pampanga
Address: Government Center Compound, McArthur Highway, Bulihan, Malolos City 3000
Agency Code/UACS: 75
Organization Type: National Government Agency (NGA)
Contact Person: Antonio G. Pangan
Position: Administrative Officer IV-Supply
E-mail : antonio.pangan001@deped.gov.ph
Telephone/Mobile Nos: 0966-380-3032

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (or of 30 days)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																								
PESTICIDES OR PEST REPELLENTS																								
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	139.36	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																								
2	53131626-HS-S01	LIQUED HAND SANITIZER, 500mL	bottle	18	0	2	20	3,028.60	12	0	0	12	1,817.16	8	0	0	8	1,211.44	2	0	0	2	302.86	42.00	151.43	6360.06
ALCOHOL OR ACETONE BASED ANTISEPTICS																								
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	91	0	4	95	6,323.20	68	0	0	68	4,526.08	101	0	0	101	6,722.56	49	0	0	49	3,261.44	313.00	66.56	20833.28
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	34	0	0	34	13,189.28	6	0	0	6	2,327.52	2	0	0	2	775.84	0	0	0	0	0.00	42.00	387.92	16292.64
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	5	0	0	6	261.48	0	0	0	0	0.00	6	0	0	6	261.48	0	0	0	0	0.00	12.00	43.58	522.96
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																								
8	12171703-SI-P01	INK, for stamp pad	bottle	11	0	0	11	346.72	6	0	0	6	189.12	7	0	0	7	220.64	1	0	0	1	31.52	25.00	31.52	788.00
FILMS																								
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	1	0	0	1	208.52	0	0	0	0	0.00	0	0	0	0	0.00	1.00	208.52	208.52
PAPER MATERIALS AND PRODUCTS																								
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	83.72	0.00
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	21	0	0	21	778.26	0	0	0	0	0.00	1	0	0	1	37.06	0	0	0	0	0.00	22.00	37.06	815.32
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	42	0	0	42	2,489.76	8	0	0	8	474.24	20	0	0	20	1,185.60	9	0	0	9	533.52	79.00	59.28	4683.12
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	16	0	0	16	865.28	12	0	0	12	648.96	0	0	0	0	0.00	0	0	0	0	0.00	28.00	54.08	1514.24
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	12.04	0.00
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	136	6	2	144	19,679.04	82	2	6	90	12,299.40	89	6	2	97	13,256.02	70	2	6	78	10,659.48	409.00	136.66	55893.94
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	128	6	2	136	17,368.56	75	2	6	83	10,599.93	71	6	2	79	10,089.09	67	2	6	75	9,578.25	373.00	127.71	47635.83
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.26	0.00
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	118.46	0.00
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.12	0.00
29	14111503-PA-P01	PAPER, parchment	box	9	0	0	9	882.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9.00	98.05	882.45
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	17	0	0	17	1,202.24	0	0	2	2	141.44	0	0	0	0	0.00	0	0	0	0	0.00	0.00	70.72	1343.68
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	7	0	0	7	713.44	5	0	2	7	713.44	2	0	0	2	203.84	0	0	0	0	0.00	19.00	101.92	1630.72
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	59	0	0	59	5,123.56	16	0	0	16	1,389.44	13	0	0	13	1,128.92	8	0	0	8	694.72	96.00	86.84	8336.64
34	14111704-TP-T01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	18	0	0	18	608.40	6	0	0	6	202.80	6	0	0	6	202.80	6	0	0	6	202.80	36.00	33.80	1216.80
BATTERIES AND CELLS A																								
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	0	0	5	5	181.50	2	0	0	2	72.60	2	0	0	2	72.60	0	0	0	0	0.00	9.00	36.30	326.70
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	15	0	5	20	394.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	19.73	394.60
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	1	0	0	1	96.20	0	0	0	0	0.00	1	0	0	1	96.20	0	0	0	0	0.00	2.00	96.20	192.40
MANUFACTURING COMPONENTS AND SUPPLIES																								
39	31201610-GL-J01	GLUE, all purpose	jar	7	0	0	7	500.50	3	0	0	3	214.50	4	0	0	4	286.00	0	0	0	0	0.00	14.00	71.50	1001.00
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	19.76	0.00
41	31151804-SW-S01	STAPLE WIRE, standard	box	56	0	0	56	1,254.96	13	0	0	13	291.33	21	0	0	21	470.61	9	0	0	9	201.69	99.00	22.41	2218.59
42	31201502-TA-E01	TAPE, electrical	roll	2	0	0	2	37.34	0	0	0	0	0.00	2	0	0	2	37.34	0	0	0	0	0.00	4.00	18.67	74.68
43	31201503-TA-M01	TAPE, masking, 24mm	roll	1	0	0	1	54.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	54.60	54.60
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	6	0	0	6	639.60	1	0	0	1	106.60	4	0	0	4	426.40	0	0	0	0	0.00	11.00	106.60	1172.60
45	31201512-TA-P01	TAPE, packaging, 48mm	roll	1	0	0	1	22.36	4	0	0	4	89.44	6	0	0	6	134.16	0	0	0	0	0.00	11.00	22.36	245.96
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	11	0	0	11	110.99	1	0	0	1	10.09	5	0	0	5	50.45	1	0	0	1	10.09	18.00	10.09	181.62
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	2	0	0	2	39.94	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	19.97	39.94
48	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	58.24	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																								
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.68	0.00
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	856.86	0.00
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00
MEDICAL THERMOMETERS AND ACCESSORIES																								
53	41112224-TG-T02	THERMOGUN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1532.40	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																								

54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	10	0	0	10	2,058.20	10	0	0	10	2,058.20	0	0	0	0	0.00	0	0	0	0	0.00	20.00	205.82	4116.40
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	10	0	0	10	821.60	10	0	0	10	821.60	0	0	0	0	0.00	0	0	0	0	0.00	20.00	82.16	1643.20
MEASURING AND OBSERVING AND TESTING EQUIPMENT																														
56	41111604-RU-P02	RULER, plastic, 450mm	piece	10	0	0	10	176.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	17.68	176.80
CLEANING EQUIPMENT AND SUPPLIES																														
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	5	0	0	5	451.10	4	0	0	4	360.88	5	0	0	5	451.10	3	0	0	3	270.66	17.00	90.22	1533.74
58	47131604-BR-S01	BROOM, soft, tambo	piece	0	0	0	0	0.00	2	0	0	2	272.48	0	2	0	2	272.48	0	0	2	2	272.48	6.00	136.24	817.44
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	0	0	0	0	0.00	2	0	0	2	36.40	0	2	0	2	36.40	0	0	2	2	36.40	6.00	18.20	109.20
60	47131819-TB-C01	CLEANER, toilet and urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	54.08	0.00
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	27	0	0	27	3,481.92	1	0	0	1	128.96	15	0	0	15	1,934.40	0	0	0	0	0.00	43.00	128.96	5545.28
65	51241502-DU-P01	DUST PAN, non-rigid plastic	piece	0	0	0	0	0.00	2	0	0	2	49.66	0	2	0	2	49.66	0	0	0	0	0.00	4.00	24.83	99.32
66	51241502-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	14	0	0	14	1,441.44	16	0	0	16	1,647.36	2	0	0	2	205.92	2	0	0	2	205.92	34.00	102.96	3500.64
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	120.12	0.00
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	1	0	0	1	2,288.00	0	0	0	0	0.00	1	0	0	1	2,288.00	0	0	0	0	0.00	2.00	2288.00	4576.00
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	124.80	0.00
72	47131613-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	123.76	0.00
73	47131501-RG-C01	RAGS, all cotton	bundle	3	0	0	3	161.46	0	0	0	0	0.00	3	0	0	3	161.46	0	0	0	0	0.00	6.00	53.82	322.92
74	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	0	0	0	0	0.00	1	0	0	1	134.68	0	0	0	0	0.00	0	0	0	0	0.00	1.00	134.68	134.68
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	27.96	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																														
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2598.84	0.00
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	167.44	0.00
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	111.30	0.00
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	10	0	0	10	1,540.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	1540.00
84	43212101-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00
85	43212101-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																														
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00
89	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.76	0.00
90	44122105-BF-C02	CLIP, backfold, 25mm	box	21	0	0	21	319.62	4	0	0	4	60.88	4	0	0	4	60.88	0	0	0	0	0.00	29.00	15.22	441.38
91	44122105-BF-C03	CLIP, backfold, 32mm	box	13	0	0	13	290.68	4	0	0	4	89.44	14	0	0	14	313.04	9	0	0	9	201.24	40.00	22.36	894.40
92	44122105-BF-C04	CLIP, backfold, 50mm	box	40	12	0	52	2,839.20	13	0	0	13	709.80	14	0	0	14	764.40	9	0	0	9	491.40	88.00	54.60	4804.80
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	62	0	6	68	794.24	21	0	0	21	245.28	26	0	0	26	303.68	12	0	0	12	140.16	127.00	11.68	1483.36
94	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	30	0	0	30	2,316.00	0	0	0	0	0.00	30.00	77.20	2316.00
95	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	68.64	0.00
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	1	0	0	1	673.09	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	673.09	673.09
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	1	0	0	1	927.16	1	0	0	1	927.16	0	0	0	0	0.00	0	0	0	0	0.00	2.00	927.16	1854.32
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	3	0	0	3	2,215.20	1	0	0	1	738.40	0	0	0	0	0.00	0	0	0	0	0.00	4.00	738.40	2953.60
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30.49	0.00
100	44121506-EN-M02	ENVELOPE, mailing	box	1	0	0	1	378.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	378.20	378.20
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	433.68	0.00
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10.30	0.00
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	9	0	0	9	750.69	2	0	0	2	166.82	2	0	0	2	166.82	2	0	0	2	166.82	15.00	83.41	1251.15
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	86.04	0.00
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	270.40	0.00
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	1	0	0	1	311.88	0	0	0	0	0.00	1	0	0	1	311.88	0	0	0	0	0.00	2.00	311.88	623.76
109	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	171.43	0.00
110	44122011-FO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	243.24	0.00
111	44122027-FO-P01	FOLDER, pressboard	box	8	0	0	8	7,621.12	5	0	0	5	4,763.20	2	0	0	2	1,905.28	0	0	0	0	0.00	15.00	952.64	14289.60
112	44122011-FO-T03	FOLDER, with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	279.00	0.00
113	44122011-FO-T04	FOLDER, with tab, legal	pack	5	0	0	5	1,606.80	1	0	0	1	642.72	0	0	0	0	0.00	0	0	0	0	0.00	7.00	321.36	2249.52
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	1	1	56.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	56.68	56.68
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	30	0	6	36	1,497.60	15	0	0	15	624.00	15	0	0	15	624.00	5	0	0	5	208.00	71.00	41.60	2953.60
116	44121716-MA-F01	MARKER, fluorescent	set	10	0	10	20	733.20	0	5	0	5	183.30	0	0	0	0	0.00	0	0	0	0	0.00	25.00	36.66	916.50
117	44121708-MW-B01	MARKER, whiteboard, black	piece	9	0	10	19	254.22	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19.00	13.38	254.22
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00
119	44121708-MW-B03	MARKER, whiteboard, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13.38	0.00
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	0	0	0	0	0.00	2	0	0	2	17.96	0	0	0	0	0.00	0	0	0	0	0.00	2.00	8.98	17.96
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	0.00
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.98	0.00
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	14	0	2	16	124.16	16	0	0	16	124.16	13	0	0	13	100.88	13	0	0	13	100.88	58.00	7.76	450.08
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	30	0	14	44	606.32	19	0	0	19	261.82	18	0	0	18	248.04	14	0	0	14	192.92	95.00	13.78	1309.10
125	44121706-PE-L01	PENCIL, lead, with eraser	box	3	0	0	3	62.37	1	0	0	1	20.79	1	0	0	1	20.79	0	0	0	0	0.00	5.00	20.79	103.95
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	239.79	0.00
127	44122101-RU-B01	RUBBER BAND, No. 18	box	9	0	0	9	900.45	3	0	0	3	300.15	5	0	0	5	500.25	2	0	0	2	200.10	19.00	100.05	1900.95
128	44121905-SP-F01	STAMP PAD, felt	piece	3	0	0	3	104.85	4	0	0	4	139.80	1	0	0	1	34.95	0	0	0	0	0.00	8.00	34.95	279.60
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.82	0.00
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	1	0	0	1	33.43	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	33.43	33.43
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.96	0.00
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	202.67	0.00
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	3	0	0	3	452.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	150.80	452.40
134	44121618-SS-S01	SCISSORS, symmetrical	pair	3	0	0	3	121.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	40.56	121.68
135	44121615-ST-S01	STAPLER, standard type	piece	11	0	0	11	1,544.40	0	0	0	0	0.00	1	0	0	1	140.40	0	0	0	0	0.00	12.00	140.40	1684.80
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	2	0	0	2	1,828.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	914.22	1828.44
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	20	0	0	20	498.00	0	0	0	0	0.00	2	0	0	2	49.80	0	0	0	0	0.00	22.00	24.90	547.80
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	3	0	0	3	192.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	64.20	192.60
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9534.72	0.00
140	44101807-CA-C01	CALCULATOR, compact	unit	6	0	0	6	2,081.10	0	0	1	1	346.85	0	0	0	0	0.00	0	0	0	0	0.00	7.00	346.85	2427.95
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9297.60	0.00
143	44101603-PS-M01	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5699.20	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																														
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00

146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00
147	44103129-BR-C06	Drum Cart, Brother DR-451Cl, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
148	44103133-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5060.40	0.00
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
152	44103103-SA-B03	TONER CART, SANSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
153	44103105-CA-C04	INK CART, CANON CL-741,Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	22	0	3	25	6,240.00	9	0	0	9	2,246.40	11	0	0	11	2,745.60	0	0	0	0	0.00	0.00	780.00	0.00
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	14	0	2	16	3,993.60	4	0	0	4	998.40	8	0	0	8	1,996.80	0	0	0	0	0.00	45.00	249.60	11232.00
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	14	0	2	16	3,993.60	4	0	0	4	998.40	8	0	0	8	1,996.80	0	0	0	0	0.00	28.00	249.60	6988.80
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	14	0	2	16	3,993.60	4	0	0	4	998.40	8	0	0	8	1,996.80	0	0	0	0	0.00	28.00	249.60	6988.80
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	8	0	0	8	1,996.80	0	0	0	0	0.00	28.00	249.60	6988.80
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP C2107AA, (HP678), Black	cart	4	0	0	4	1,464.32	4	0	0	4	1,464.32	4	0	0	4	1,464.32	4	0	0	4	1,464.32	16.00	366.08	0.00
192	44103105-HP-T33	INK CART, HP C2108AA, (HP678), Tricolor	cart	4	0	0	4	1,464.32	4	0	0	4	1,464.32	4	0	0	4	1,464.32	4	0	0	4	1,464.32	16.00	366.08	5857.28
193	44103105-HP-B42	INK CART, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	4	1,464.32	4	0	0	4	1,464.32	16.00	366.08	5857.28
194	44103105-HP-C33	INK CART, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
195	44103105-HP-M33	INK CART, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
																									7332.00	0.00

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		Ink, GT53 (cyan)	piece	6	0	0	6	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	400.00	2400.00
		Ink, GT53 (yellow)	piece	6	0	0	6	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	400.00	2400.00
		Printer ribbon (HITI CS-200E)	set	1	0	0	1	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	7500.00	7500.00
		HITI CS-200E (PVC ID Card 1 set 250 pcs)	set	2	0	0	2	5,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	7500.00	5200.00
		Printer laser inkjet color, 3 in 1 with outside feeder	unit	2	0	0	2	28,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2600.00	28000.00
		Printer laser inkjet, 3 in1 can scan legal size	unit	1	0	0	1	9,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	14000.00	9700.00
		Mop Bucket	piece	1	0	0	1	800.00	0	0	0	0	0.00	1	0	0	1	800.00	0	0	0	0	0.00	1.00	9700.00	1600.00
		Doormat (Square or Round)	piece	2	0	0	2	100.00	0	0	0	0	0.00	0	2	0	2	100.00	0	0	0	0	0.00	2.00	800.00	200.00
		Trash bag (15" x 15" x 37") extra large; 50 pcs per pack)	pack	3	0	0	3	1,500.00	0	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	50.00	3000.00
		Cleaning Materials (basahan, paint brush, screen cleaner, air duster)	set	2	0	0	2	500.00	0	0	0	0	0.00	2	0	0	2	500.00	0	0	0	0	0.00	6.00	500.00	1000.00
		Rubber Boots High Cut	pair	0	0	0	0	0.00	0	1	0	1	600.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	250.00	600.00
		Rubber Boots Low Cut	pair	0	0	0	0	0.00	0	1	0	1	500.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	600.00	500.00
		Water proof Raincoat with Hoodie Termo (free Size)	set	0	0	0	0	0.00	0	2	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	500.00	1200.00
		Disposable Facemask carbon activated, 4 ply (50pieces per box)	box	79	0	26	105	10,500.00	46	26	0	72	7,200.00	67	0	26	93	9,300.00	34	26	0	60	6,000.00	330.00	100.00	33000.00
		Disposable Faceshield	piece	14	0	0	14	210.00	12	0	0	12	180.00	12	0	0	12	180.00	12	0	0	12	180.00	50.00	15.00	750.00
		Cleansing Bar Soap	piece	26	0	26	52	5,200.00	0	26	0	26	2,600.00	26	0	26	52	5,200.00	0	26	0	26	2,600.00	156.00	100.00	15600.00
		Antibacterial wipes with sanitizers	pack	19	0	0	19	1,520.00	18	0	0	18	1,440.00	16	0	0	16	1,280.00	6	0	0	6	480.00	59.00	80.00	4720.00
		KN95 facemask	piece	50	0	0	50	5,250.00	50	0	0	50	5,250.00	50	0	0	50	5,250.00	50	0	0	50	5,250.00	200.00	105.00	21000.00

A. TOTAL		₱ 897,079.91
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 89,707.99
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If		₱ -
D. GRAND TOTAL (A + B+ C)		₱ 986,787.90
E. APPROVED BUDGET BY THE AGENCY HEAD		991,889.82

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ANTONIO G. PANGAN
Property/Supply Officer

Date Prepared: August 30, 2021

Certified Funds Available / Certified Appropriate Funds Available:

DONNA BELLE P. BAUTISTA
Accountant / Budget Officer

8/31/21

Approved by:

Digitally signed by Esteban Norma Pascua

NORMA P. ESTEBAN, EdD, CESO V / SDS
Head of Office/Agency